

Statement of Service

Document type	Policy
Scope (applies to)	All students
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Approver	Assistant Director (Career Management)
Document owner	Information Officer
School / unit	Careers Centre
Document status	

To make the most appropriate use of available technologies to maximise student usage and learning.

In line with continual professional development and unless intimated otherwise by the student or graduate receiving the appointment, advisers may be observed by another adviser at the Careers Centre during face-to-face or on-line guidance appointments.

In respect of employers:

We actively seek your views about the services we provide, mainly through surveys but we also welcome your comments whenever you wish to make them. Contact the Director in writing or by email via do63@st-and.ac.uk

Version number	Purpose / changes	Document status	Author of changes, role and school / unit	Date
1.3	Yearly update	Published	Tracey Dall, Information Officer, Careers Centre	07/03/2024
1.2	Yearly update	Published	Tracey Dall, Information Officer, Careers Centre	16/03/2023
1.1	Updated to include eligibility statement	Published	Tracey Dall, Information Officer, Careers Centre	07/03/2022
1.0	Signed off	Published	Tracey Dall, Information Officer, Careers Centre	02/07/2019