

University privacy notice: exchange of student personal data with partner institutions and other educational collaborations

Document type	Policy
Scope (applies to)	Staff and students
Applicability date	03/10/2018
Review / Expiry date	09/04/2021
Approved date	23/04/2020
Approver	VP Governance
Document owner	Head of Information Assurance and Governance
School / unit	IT Services
Document status	In draft
Information classification	Public
Equality impact assessment	None
Key terms	[Key terms]
Purpose	To inform students how their personal details may be exchanged with partner institution or another body collaborating with the University to provide an educational experience, and how those data will be used.

	substantial public interest			
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Purpose

The purpose of this this privacy notice is to inform undergraduate, taught postgraduate and with a partner institution or another body collaborating with the University to provide an educational experience, a

those data will be used and the reasons why such transfers/exchanges are necessary where:

- < a partner institution or another collaborative body e.g. an employer who is facilitating an industrial/work placement for a period of time, before returning to St Andrews to complete their studies; or
- < Students have arrived at the University having commenced their studies with a partner institution and are studying here as part of a collaborative arrangement, with the intention of

When engaging with partners the University will require, via contract or other form of agreement that conditions that limit the use of personal data to support the purposes set out herein are put in place.

Substantive public interest

Should a student, whilst studying at the University face non-academic misconduct procedures, concerning matters which give rise to questions of the safety and/or wellbeing of others, then the University may transfer details, including advising of matters which are or have been before the Police and/or the Courts to the home institution. The bases available to the University to make such transfers are set out in the DPA 2018. Where possible, the University will advise students in advance where such a transfer may be made.

Risks

